

Save as PDF for commercial printing in Microsoft Publisher 2007

If the publication is being sent to a commercial printer, do the following:

1. On the **File** menu, point to **Pack and Go**, and then click **Take to a Commercial Printing service**.
2. In the pane at left, in the **How will this publication be printed?** list, click **Commercial Press**.
3. Click **Printing Options**.
4. In the **Print Options** dialog box, select the options that you need. Click **OK**.
5. Under **Select an item to fix**, repair any problems that Publisher has identified.
6. Under **Export**, select the **Create a PDF** check box.
7. Click **Save**.
8. In the **Pack and Go Wizard**, select the location to which you want to export the file, and click **Next**.

If you want to make changes to the PDF after saving it, return to your original 2007 Microsoft Office system file in which you created it and save the file as PDF again.